

West Virginia and East Tennessee Council
P.A.W. Episcopal District 23

Duties Of The Nominating Committee

- Meet to determine time lines: all names & forms submitted by **June 1st**
- **Review** all returned candidates packets (record date received)
- **Confirm** qualifications of candidates per guidelines
- Develop a roster of candidates nominated to office
- Report results to Auxiliary Chair
- **Turn results over to Balloting Committee by June 15th**

Duties of the Balloting Committee

- **Receive report** from the Nominating Committee
- Compile and distribute candidate's list to Council webpage coordinator (Sis. Dedre Preston)
- **Construct an Official voting form** with names of candidate and office
- **Oversee election** voting process
- **Tabulate balloting results and report to Chair**
- There will be time slots designated in the July council session for each auxiliary to vote (i.e.- Men's Min.: Wed. 2-4pm)
- Example voting Ballot:
Men's Ministry:

President:	Deacon Tomato	_____
	Bro. Bacon	_____

Vice President:	Min. Summer	_____
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Secretary:	Bro. Autumn	_____
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Etc...